



Office of the
Town Administrator
John D. Ward
jward@vernon-ct.gov

MINUTES

Senior Center Advisory and Design Committee
Administration, Third Floor Memorial Building
14 Park Place, Vernon, CT
May 15, 2017

Daniel A. Champagne

Mayor
(860) 870-3600

John D. Ward
Town Administrator
(860) 870-3665

Those Members in Attendance: Town Council Member: Ginny Gingras; Senior Center Director Maureen Gabrielle; Senior Center Liaison, Bill Campbell; Senior Center Advisory Chair, Carol Slattery; Senior Center Representative Wes Shorts; Citizen Representative John Kopec; Public Works Director Robert Kleinhans; Town Administrator John Ward and Mayor Daniel A. Champagne. Members absent: Deputy Mayor Steve Wakefield.

Mayor Champagne discussed the project moving forward, relative to input, timeline and senior involvement. The closing was the morning of May 15, 2017.

It was reiterated that the two groups formed last meeting need to continue collecting data for the conceptual drawings. Only the bricks and mortar at this time are being worked with, the programming questions and suggestions will be used later on in the process. The flyers will continue to be available on line and at the senior center for additional input. All suggestions submitted will be put into a report for the committee. A bulletin board will be established at the Senior Center to keep the Seniors informed.

Robert Kleinhans, Director of Public Works shared that we are presently investigating and soliciting quotes from architects for the conceptual design. A discussion took place about the architect selection process and what the next steps will be. The seller has provided all the as-builts and existing plans to the DPW for their use going forward. One of the many items being investigated is additional sidewalks outside the building for easier access and to provide an area for active outdoor exercise.

A discussion of other Senior Centers handling of funding like grants and donations took place. The Mayor has encouraged Maureen Gabriele, Senior Director to work with other Senior Center Directors to find out about their process and sources for grants and donations. Certainly the committee members are free to investigate potential grant and donation sources and report back to the committee.

The next meeting is set for *May 30, 2017 11:00 AM* in the Mayor's Office.

Respectfully submitted,

Diane Wheelock, Recording Secretary